



Tony Evers, Governor
Dan Hereth, Secretary Designee

July 24, 2023

DESIGNER'S NAME
DESIGNER'S COMPANY
DESIGNER'S ADDRESS
DESIGNER'S ADDRESS

Identification Numbers

Application No.: DIS-XXXXXXXXX

Site ID No.: 432113

Please refer to all identification numbers in each correspondence with the Department.

REQUEST FOR ADDITIONAL INFORMATION

MUNICIPALITY:
CITY OF GREEN BAY
BROWN COUNTY

SITE:
SAMPLE PROJECT
100 MAIN ST
GREEN BAY, WI 54304

FOR:
100 MAIN ST

Object Type: Building
Building Name.: Attitude Dance Company
Major Occupancy: A-3 - Other Assembly Uses
Class of Construction: VB - Combustible Unprotected Construction
Building Review Type: New
Plan Type: Full/Complete Building
Total Floor Area in Sq Ft: 10,535
Sprinklered Type: NFPA 13
Occupancy: B - Business; S-1 - Storage Moderate-Hazard
Allowable Area Determined By:
Structural Components Included in Review: None
Alteration Level: None

The submittal described above has been placed on **HOLD** and the review and approval is pending subject to receipt of the ADDITIONAL INFORMATION and/or revised plans requested by this letter. Upon receipt of the additional information and/or revised plans, the plans will be reviewed for compliance to applicable Wisconsin Administrative Codes and Wisconsin Statutes.

The KEY ITEM(S) must be corrected/revised and accompany the resubmittal. In your submittal, include a copy of this letter utilizing the checkboxes to indicate completed items. You will have one opportunity to address ALL the items in this letter and your response must be submitted within 15 business days of the date of this correspondence, or this submittal will be returned DENIED.

KEY ITEM(S):

- ☐ SPS 302.31(1)(f) - Revised plans are required to be submitted to address the plan review comments and HOLD email. The fee for a plan re-submittal received prior to a denial action is \$75 + \$100 submittal fee = \$175. Include electronic index sheets showing plan sheet revision dates, or update and/or include additional electronic files with their revision date on each. The index shall be properly stamped and signed by the licensed Wisconsin professional that prepared the plans, or each of the revised sheets shall be stamped, signed and dated by the licensed Wisconsin Professional if required by SPS 361.31(1). The revised submittal shall be one bound electronic set in accordance with SPS 361.31 (2)(b).

- ☐ IBC 907.2.1 - A manual fire alarm system shall be installed in accordance with NFPA 72 in Group A occupancies having an occupant load of 300 or more. Portions of Group E occupancies occupied for assembly purposes shall be provided with a fire alarm system as required for the Group E occupancy.
- ☐ IBC 913.2.1 - Provide a fire pump room with a minimum 2 hr fire rated enclosure unless a listed exception is met. Please note the following additional requirements per NFPA 20: a) The fire department shall have exterior access to the fire pump room per NFPA 20; b) Equipment located within and penetrations to the enclosure of this room shall be limited; and c) Storage shall not occur in the fire pump room. Back-up power is required is to be provided to the fire pump if primary power supply is determined to be not reliable. This is not an exhaustive list of the requirements for the equipment protection of the fire pump room. Please review NFPA 20 sections 4.12 and 9.3.2 for additional requirements.
- ☐ IBC 1010.1.10/SPS 362.1010(3) - Doors serving a Group H occupancy and doors serving rooms or spaces with an occupant load of 50 or more in a Group A or E occupancy shall not be provided with a latch or lock unless it is panic hardware or fire exit hardware. Provide electrical rooms rated with 1,200 amperes or more and over 6 ft wide that contain overcurrent devices, switching devices or control devices with exit access doors shall also be addressed with door swing action in the direction of egress travel. Additionally, an electrical room that contains equipment rated 800 amperes or more and contains overcurrent devices, switching devices, or control devices, and contains a personnel door intended for entrance to and egress from the working space less than 25 ft from the nearest edge of the workspace, shall be provided panic hardware with the door swing action in the direction of egress travel.

Our agency offers various worksheets and checklists for the Commercial Building Code at <https://dsps.wi.gov/Pages/Programs/CommercialBuildings> that may assist you in preparing your submittal.

Please login to your eSLA Dashboard to upload the requested additional information. Once logged in, navigate to your plan review and select Submit Additional Information from the Options menu. Be sure to pay the required fee(s) to complete the submission. The Department will review the resubmittal within 5 working days of receipt date. Identify plan revisions by a readily discernible means such as shading, highlighting, hatching, or clouding the changed areas prior to plan submitting the revised plans. Failure to do so may delay review.

If the above requested information and/or plans are not received within 15 business days of the date of this correspondence, this submittal will be returned DENIED. No fees will be refunded, and a new fee, application form, and submittal of plans/specifications will be required should you desire to continue with this project. The code in effect at the time of new submittal would apply.

Inquiries concerning this correspondence may be made to me at the contact information listed below.

Sincerely,

Building Plan Reviewer
Division of Industry Services

cc:
DIS INSPECTOR
SUPERVISING PROFESSIONAL